

COUNTRY VIEW HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 7, 2012

LOCATION: Country View Tennis Courts

I. ROLL CALL

Dan Schilling – President	-Present
Paul Cahalen – Vice President	-Present
Kathy Steigauf – Treasurer	-Absent
Gladys Ford – Secretary	-Present
Patti LaGuardia – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:15 pm.

III. HOMEOWNERS FORUM / VISITORS

The following homeowner was present:

Kathleen West 71 Molokai Ct.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the June 5, 2012 Board meeting. Motion P. Cahalen, second P. LaGuardia, approved 4-0.

V. TREASURERS REPORT

Patti Hoster reviewed the financial report for the period ending June 30, 2012.

\$164,900 in Reserve account

- Expenses:
- General and Admin – \$34 unfavorable YTD
- Contract and Maintenance – \$1,003 favorable YTD
- Utilities – \$2,247 favorable YTD
- Total Budget – \$3,215 favorable YTD

Motion P. Cahalen, second G. Ford to approve the financial report, 4-0.

The Board reviewed the engagement letter from Levy, Erlanger & Company to prepare the end of year financial review and tax returns. Motion G. Ford, second P. Cahalen, approved 4-0.

There were no new accounts to be sent to collections.

VI. OLD BUSINESS

Paul reported that the extra portion of the weed abatement at the corner of The Lakes, Cobblestone and Country View was completed. Paul will check with a surveyor to determine which party is responsible for that area.

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VII. NEW BUSINESS

The lock on one tennis court gate is not working. Paul is working with Dads Locksmith to get it repaired and will have all the locks checked. Once the new lock is rekeyed to match the other locks some of the older keys may not work. The Board authorized the cost not to exceed \$500. Motion P. LaGuardia, second G. Ford, approved 4-0.

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

- The request for candidates will be added to the website in November.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The next Board meeting will be held on Tuesday, October 2, 2012 at 7:00 pm at the Country View Tennis Courts.

X. EXECUTIVE SESSION

There was no business to discuss in Executive Session.

XI. ADJOURNMENT

The meeting was adjourned at 8:15 pm.

Attested:

Date

Date