

Country View Home Owners Association,
San Ramon, California, Inc.
Board of Directors Meeting Minutes
August 5, 2014

LOCATION: Country View Tennis Courts

<u>I. ROLL CALL</u>	Dan Schilling – President	-Present
	Paul Cahalen – Vice President	-Present
	Kathy Steigauf – Treasurer	-Present
	Gladys Ford – Secretary	-Present
	Christy Roland – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:05 pm.

III. HOMEOWNERS FORUM / VISITORS

There were 5 additional homeowners present.

A homeowner reported that some dog owners are not picking up after their dogs. A request was made for the Board to install a dog waste station.

2253 Tahiti – The owner reviewed her architectural application for redesigning her front yard and steps.

3400 Lanai – The owner received a letter regarding a large hedge on the side of her property. She expressed concerns for not trimming or removing the hedge.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the June 31, 2014 Board meeting. Motion K. Steigauf, second G. Ford, approved 4-0-1.

V. TREASURERS REPORT

Kathy Steigauf reviewed the financial report for the period ending June 30, 2014.

- \$177,610 in Reserve account

Expenses:

- General and Admin – \$2,273 unfavorable YTD
- Contract and Maintenance – \$8,675 favorable YTD
- Utilities – \$2,023 favorable YTD
- Total Budget – \$8,615 favorable YTD

There were no new accounts to be sent to collections.

The Board reviewed the 2015 draft budget. Motion P. Cahalen, second G. Ford, approved 5-0.

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VI. OLD BUSINESS

The weed abatement of the open area has been completed.

VII. NEW BUSINESS

The Board reviewed the proposal from Reserve Study Specialists to complete the reserve study update. Motion K. Steigauf, second C. Roland, approved 5-0.

The Board approved to have one dog waste station installed with a cost not to exceed \$450. Motion P. Cahalen, second G. Ford, approved 5-0.

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The next Board meeting will be held on Tuesday, October 7, 2014 at 7:00 pm at the tennis courts.

X. EXECUTIVE SESSION

The Board moved into Executive Session to discuss delinquencies and violations.

XI. ADJOURNMENT

The open meeting was adjourned at 8:30 pm.

Attested:

Date

Date