

Country View Home Owners Association,
San Ramon, California, Inc.
Board of Directors Meeting Minutes
April 4, 2017

LOCATION: San Ramon Community Center

<u>ROLL CALL</u>	Dan Schilling – President	-Present
	Kathy Steigauf – Vice President	-Present
	Carol Rossi – Treasurer	-Absent
	Gladys Ford – Secretary	-Present

Also present: Patti Hoster from Community Association Management

CALL TO ORDER

The meeting was called to order at 7:05 pm.

HOMEOWNERS FORUM / VISITORS

There was one additional homeowner present.

2213 Tahiti Drive – The homeowner attended to discuss the progress of his home improvement project, and the mess being left by the contractors. He is having the debris removed on a weekly basis.

REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the February 7, 2017 Board meeting. Motion K. Steigauf, second D. Schilling, approved 3-0.

TREASURERS REPORT

Kathy Steigauf reviewed the financial report for the period ending February 28, 2017.

- \$186,891 in Reserve account

Expenses:

- General and Admin – \$800 favorable YTD
- Contract and Maintenance – \$1,985 favorable YTD
- Utilities – \$1,049 favorable YTD
- Total Budget – \$3,834 favorable YTD

There were no new accounts to be sent to collections.

The Board reviewed the end of year financial review as prepared by Levy, Erlanger a& Co. Motion K. Steigauf, second D. Schilling, approved 3-0.

BOARD BUSINESS

Dan Schilling reported on the following issues:

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- The slump in the open area at the end of Barbados has been covered in plastic and will be reviewed following the rainy season.

- Spraying the mustard weed in the open area will cost \$6500. Motion G. Ford, second K. Steigauf, approved 3-0.
- Dan will contact Landscape Pest Control regarding the ground squirrels in the open area.
- The City of San Ramon will be expanding Crow Canyon Road to three lanes in both directions. Due to this the Board decided not to proceed with landscape enhancements at the monument sign at this time.

MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

REVIEW AND PREPARATION FOR NEXT MEETING

The next Board Meeting will be held on Tuesday, June 6, 2017 at the Country View tennis courts.

EXECUTIVE SESSION

The Board moved into Executive Session to discuss violations and delinquencies.

ADJOURNMENT

The meeting was adjourned at 8:20 pm.

Attested:

Date

Date