

COUNTRY VIEW HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
APRIL 3, 2012

**LOCATION:** San Ramon Community Center

**I. ROLL CALL**

Dan Schilling – President	-Present
Paul Cahalen – Vice President	-Present
Kathy Steigauf – Treasurer	-Present
Gladys Ford – Secretary	-Present
Patti LaGuardia – Director	-Present

Also present: Patti Hoster from Community Association Management

**II. CALL TO ORDER**

The meeting was called to order at 7:10 pm.

**III. HOMEOWNERS FORUM / VISITORS**

There were no additional homeowners present.

**IV. REVIEW OF PREVIOUS MEETING MINUTES**

The Board reviewed the minutes of the February 7, 2012 Board meeting. Motion K. Steigauf, second P. LaGuardia, approved 5-0.

**V. TREASURERS REPORT**

Kathy Steigauf reviewed the financial report for the period ending February 29, 2012.

\$160,147 in Reserve account

- Expenses:
- General and Admin – \$1,553 unfavorable YTD
- Contract and Maintenance – \$2,866 favorable YTD
- Utilities – \$838 favorable YTD
- Total Budget – \$2,152 favorable YTD

Motion K. Steigauf, second P. Cahalen to approve the financial report, 5-0.

There were no new accounts to be sent to collections.

**VI. OLD BUSINESS**

Dan reported that some tree trimming had been completed. There are still a few trees on Barbados that have low branches that need to be removed.

**VII. NEW BUSINESS**

The Board reviewed an architectural application from 3421 Java for replacement of the driveway, walkway and front steps. Motion P. LaGuardia, second K. Steigauf, approved 5-0.

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**VIII. MANAGEMENT REPORT**

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

**IX. REVIEW AND PREPARATION FOR NEXT MEETING**

The next Board meeting will be held on Tuesday, June 5, 2012 at 7:00 pm at the Country View Tennis Courts.

**X. EXECUTIVE SESSION**

There was no business to discuss in Executive Session.

**XI. ADJOURNMENT**

The meeting was adjourned at 7:40 pm.

Attested:

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Date

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Date