

*Country View Homeowners Association
Board of Directors Meeting Minutes
April 2, 2013*

LOCATION: San Ramon Community Center

<u>I. ROLL CALL</u>	Dan Schilling – President	-Present
	Paul Cahalen – Vice President	-Present
	Kathy Steigauf – Treasurer	-Present
	Gladys Ford – Secretary	-Present
	Patti LaGuardia – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:05 pm.

III. HOMEOWNERS FORUM / VISITORS

There were no additional homeowners present.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the February 5, 2013 Board meeting. Motion P. Cahalen, second K. Steigauf approved 5-0.

V. TREASURERS REPORT

The Board reviewed the financial statement for the period ending February 28, 2013.

\$162,283 in Reserve account

- Expenses:
- General and Admin – \$1,088 unfavorable YTD
- Contract and Maintenance – \$1,883 favorable YTD
- Utilities – \$744 favorable YTD
- Total Budget – \$1,540 favorable YTD

Motion K. Steigauf, second D. Schilling to approve the financial report, approved 5-0.

The Board reviewed the end of year financial review as prepared by Levy, Erlanger and Company. Motion D. Schilling, second P. LaGuardia, approved 5-0.

There were no accounts to be sent to collections.

VI. OLD BUSINESS

There was no old business to discuss.

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VII. NEW BUSINESS

There is a large race car trailer parked in front of a home on Bermuda Court. The City compliance officer will be contacted regarding this.

The Board approved the following architectural applications:

- 2232 Tahiti Drive – Replacement of stone veneer and painting

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The next Board meeting will be held on Tuesday, June 4, 2013 at 7:00 pm at the Country View Tennis Courts.

X. EXECUTIVE SESSION

The Board moved into Executive Session to discuss delinquencies and violations.

XI. ADJOURNMENT

The open meeting was adjourned at 7:55 pm.

Attested:

Date

Date