

Country View Home Owners Association,
San Ramon, California, Inc.
Board of Directors Meeting Minutes
February 7, 2017

LOCATION: 121 Samoa Court

<u>ROLL CALL</u>	Dan Schilling – President	-Present
	Kathy Steigauf – Vice President	-Present
	Carol Rossi – Treasurer	-Present
	Gladys Ford – Secretary	-Present

Also present: Patti Hoster from Community Association Management

CALL TO ORDER

The meeting was called to order at 7:10 pm.

BOARD RESIGNATION

The Board acknowledged the resignation of Christy Roland. There is now one vacant seat on the Board.

HOMEOWNERS FORUM / VISITORS

There were no additional homeowners present.

REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the December 6, 2016 Board meeting and 2017 Annual Meeting. Motion K. Steigauf, second C. Rossi, approved 4-0.

TREASURERS REPORT

The Board waived the reading of the financial report ending December 31, 2016. This was given at the 2017 Annual Meeting as follows:

- \$187,309 in Reserve account

Expenses:

- General and Admin – \$2,105 favorable YTD
- Contract and Maintenance – \$10,582 unfavorable YTD
- Utilities – \$55 favorable YTD
- Total Budget – \$8,386 unfavorable YTD

There were no new accounts to be sent to collections.

BOARD BUSINESS

The Board reviewed the insurance policy renewals. The overall premium increased by \$87.

The Board reviewed a proposal from Del Conte Landscaping to upgrade sprinklers to high efficiency rotators. The proposal was declined.

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The Board reviewed a proposal from Bay Area Patrol for daytime patrols. This matter was tabled.

MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

REVIEW AND PREPARATION FOR NEXT MEETING

The next Board Meeting will be held on Tuesday, April 4, 2017 at the San Ramon Community Center.

EXECUTIVE SESSION

The Board moved into Executive Session to discuss violations and delinquencies.

ADJOURNMENT

The meeting was adjourned at 8:10 pm.

Attested:

Date

Date