

COUNTRY VIEW HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
FEBRUARY 7, 2012

LOCATION: San Ramon Community Center

I. ROLL CALL

Dan Schilling – President	-Present
Paul Cahalen – Vice President	-Present
Kathy Steigauf – Treasurer	-Present
Gladys Ford – Secretary	-Present
Patti LaGuardia – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:10 pm.

III. HOMEOWNERS FORUM / VISITORS

There were no additional homeowners present.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the December 6, 2011 Board meeting and 2012 Annual Meeting. Motion K. Steigauf, second P. LaGuardia, approved 4-0-1.

V. TREASURERS REPORT

Kathy Steigauf reviewed the financial report for the period ending December 31, 2011.

\$163,561 in Reserve account

- Expenses:
- General and Admin – \$745 favorable YTD
- Contract and Maintenance – \$2,147 favorable YTD
- Utilities – \$92 favorable YTD
- Total Budget – \$2,985 favorable YTD

Motion K. Steigauf, second P. LaGuardia to approve the financial report, 5-0.

The Board voted to renew two CD's expiring on 2/15/12 and 3/13/12 for 23 months each. Motion K. Steigauf, second P. LaGuardi, approved 5-0.

There were no new accounts to be sent to collections.

The Board reviewed the end of year financial review as prepared by the CPA, Levy, Erlanager and Company. Motion K. Steigauf, second P. LaGuardia, approved 5-0.

VI. OLD BUSINESS

The Board ratified the approval of the insurance renewal with a change made to Philadelphia Insurance.

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Storm Drain Flushing – Paul reported the flushing of the storm drains is completed except for one small drain that could not be located.

VII. NEW BUSINESS

The Board discussed the new HOA law SB 563 that prohibits Board discussions and decisions by email.

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

- A site inspection will be done in March to review outstanding and new violations.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The next Board meeting will be held on Tuesday, April 3, 2012 at 7:00 pm at the San Ramon Community Center.

X. EXECUTIVE SESSION

There was no business to discuss in Executive Session.

XI. ADJOURNMENT

The meeting was adjourned at 8:00 pm.

Attested:

Date

Date