

*Country View Homeowners Association
Board of Directors Meeting Minutes
February 5, 2013*

LOCATION: San Ramon Community Center

<u>I. ROLL CALL</u>	Dan Schilling – President	-Present
	Paul Cahalen – Vice President	-Present
	Kathy Steigauf – Treasurer	-Present
	Gladys Ford – Secretary	-Present
	Patti LaGuardia – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:00 pm.

III. HOMEOWNERS FORUM / VISITORS

There were no additional homeowners present.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the December 4, 2012 Board meeting and 2013 Annual Meeting. Motion K. Steigauf, second P. LaGuardia approved 5-0.

V. TREASURERS REPORT

The Board waived the reading of the financial report ending December 31, 2012. This was given at the 2013 Annual Meeting as follows:

\$160,500 in Reserve account

- Expenses:
- General and Admin – \$934 favorable YTD
- Contract and Maintenance – \$1,274 unfavorable YTD
- Utilities – \$437 favorable YTD
- Total Budget – \$272 favorable YTD

VI. OLD BUSINESS

There was no old business to discuss.

VII. NEW BUSINESS

The Board reviewed a request from a homeowner for reimbursement of car repairs due to a common area tree falling on her car. The Board requested that an attorney be consulted. The homeowner will be requested to provide pictures of the damage to the vehicle.

*Country View Homeowners Association
Board of Directors Meeting Minutes
February 5, 2013*

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

- Items for the April newsletter are due on March 20th.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The next Board meeting will be held on Tuesday, April 2, 2013 at 7:00 pm at the San Ramon Community Center.

X. EXECUTIVE SESSION

There was no business to discuss in Executive Session.

XI. ADJOURNMENT

The meeting was adjourned at 7:50 pm.

Attested:

Date

Date