

Country View Home Owners Association,
San Ramon, California, Inc.
Board of Directors Meeting Minutes
February 2, 2016

LOCATION: San Ramon Community Center

<u>I. ROLL CALL</u>	Dan Schilling – President	-Present
	Kathy Steigauf – Vice President	-Present
	Carol Rossi – Treasurer	-Present
	Patricia Molina – Secretary	-Present
	Christy Roland – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:05 pm.

III. HOMEOWNERS FORUM / VISITORS

There were three additional homeowners present.

One homeowner presented colors for painting his roof. The homeowner will submit an application with a sample of the color.

There was discussion on installing Children Playing signs on Barbados and Tahiti. Since these are public streets the City would need to be consulted.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the following minutes:

- December 1, 2015 Board meeting – Motion K. Steigauf, second C. Roland, approved 5-0.
- 2016 Annual Meeting – Motion K. Steigauf, second C. Roland, approved 5-0.

V. TREASURERS REPORT

The Board waived the reading of the financial report ending December 31, 2015. This was given at the 2016 Annual Meeting as follows:

- \$192,124 in Reserve account

Expenses:

- General and Admin – \$1,201 favorable YTD
- Contract and Maintenance – \$4,355 favorable YTD
- Utilities – \$491 favorable YTD
- Total Budget – \$6,048 favorable YTD

There were no new accounts to be sent to collections.

VI. OLD BUSINESS

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The letters on the monument sign have been refurbished by homeowner Paul Cahalen.

VII. NEW BUSINESS

The Board reviewed a proposal from A-K Landscaping for the following work:

- Removal of two redwood trees
- Removal of two pine trees
- Thinning of several pine trees
- V-ditch cleaning

Motion K. Steigauf, second P. Molina, approved 5-0.

The Board reviewed a proposal from A-K Landscaping for the following work:

- Spraying of the mustard weed in the open spaces
- V-ditch concrete repair
- Repair broken clean out

Motion D. Schilling, second C. Roland to approve the repair of the broken clean out. The other items will be tabled until the April meeting. Approved 5-0.

There was discussion regarding repairs to the tennis courts. Dan will review the courts to determine what is needed.

Gladys Ford was appointed as Architectural Chairperson. She will be included in the review of all architectural requests. Motion K. Steigauf, second C. Rossi, approved 5-0.

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The next Board meeting will be held on Tuesday, April 5, 2016 at 7:00 pm at the San Ramon Community Center

X. EXECUTIVE SESSION

There was no business to discuss in Executive Session.

XI. ADJOURNMENT

The open meeting was adjourned at 8:50 pm.

Attested:

Date

Date