

COUNTRY VIEW HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 4, 2012

LOCATION: San Ramon Community Center

I. ROLL CALL

Dan Schilling – President	-Present
Paul Cahalen – Vice President	-Present
Kathy Steigauf – Treasurer	-Present
Gladys Ford – Secretary	-Present
Patti LaGuardia – Director	-Absent

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:00 pm.

III. HOMEOWNERS FORUM / VISITORS

There were no additional homeowners present.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the October 2, 2012 Board meeting. Motion D. Schilling, second K. Steigauf approved 4-0.

V. TREASURERS REPORT

Kathy Steigauf reviewed the financial report for the period ending October 31, 2012.

\$157,546 in Reserve account

- Expenses:
- General and Admin – \$2,783 favorable YTD
- Contract and Maintenance – \$3,236 unfavorable YTD
- Utilities – \$766 favorable YTD
- Total Budget – \$312 favorable YTD

Motion P. Cahalen, second K. Steigauf to approve the financial report, 4-0.

The Board voted to send account 036130 to collections if no payment is received, as per the established guidelines of the delinquency policy. Motion K. Steigauf, second G. Ford, approved 4-0.

VI. OLD BUSINESS

There was no old business to discuss.

VII. NEW BUSINESS

The Board reviewed and approved the following architectural applications:

- 304 Kauai – windows/front door
- 3401 Java – solar panels

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- 53 Jamaica – solar panels
- 3413 Bermuda – change wood to stucco, does not include asphalt shingle roof that was noted on blueprints

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

- Items for the January newsletter are due on December 18th.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The Annual Meeting will be held on January 16, 2013 at the Crow Canyon Country Club.

The next Board meeting will be held on Tuesday, February 5, 2013 at 7:00 pm at the San Ramon Community Center.

X. EXECUTIVE SESSION

There was no business to discuss in Executive Session.

XI. ADJOURNMENT

The meeting was adjourned at 8:15 pm.

Attested:

Date

Date