

Country View Home Owners Association,  
San Ramon, California, Inc.  
Board of Directors Meeting Minutes  
December 2, 2014

**LOCATION:** San Ramon Community Center

<b><u>I. ROLL CALL</u></b>	Dan Schilling – President	-Present
	Paul Cahalen – Vice President	-Present
	Kathy Steigauf – Treasurer	-Present
	Gladys Ford – Secretary	-Present
	Christy Roland – Director	-Present

Also present: Patti Hoster from Community Association Management

**II. CALL TO ORDER**

The meeting was called to order at 7:00 pm.

**III. HOMEOWNERS FORUM / VISITORS**

There were 2 additional homeowners present.

The dog waste station that was installed on Tahiti Drive is being well used but some people are still not picking up after their dogs. The Board will consider installing a 2<sup>nd</sup> station in another area.

The homeowners inquired about the home with the roof painted red on Java Drive. The Board is looking into this matter.

Mr. Cahalen left the meeting.

**IV. REVIEW OF PREVIOUS MEETING MINUTES**

The Board reviewed the minutes of the October 7 2014 Board meeting. Motion K. Steigauf, second C. Roland, approved 4-0.

**V. TREASURERS REPORT**

Kathy Steigauf reviewed the financial report for the period ending October 31, 2014.

- \$181,524 in Reserve account

Expenses:

- General and Admin – \$184 unfavorable YTD
- Contract and Maintenance – \$42 favorable YTD
- Utilities – \$1,253 favorable YTD
- Total Budget – \$1,110 favorable YTD

There were no new accounts to be sent to collections.

**VI. OLD BUSINESS**

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There was no old business to discuss.

**VII. NEW BUSINESS**

The Board discussed the option of having statements emailed to homeowners. Homeowners that do not sign up for this option will still receive statements by mail.

**VIII. MANAGEMENT REPORT**

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

**IX. REVIEW AND PREPARATION FOR NEXT MEETING**

The Annual Meeting will be held on January 14, 2015 at the Crow Canyon Country Club. The next Board meeting will be held on Tuesday, February 3, 2015 at 7:00 pm at the San Ramon Community Center.

**X. EXECUTIVE SESSION**

The Board moved into Executive Session to discuss delinquencies and violations.

**XI. ADJOURNMENT**

The open meeting was adjourned at 7:40 pm.

Attested:

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Date

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Date