

Country View Home Owners Association,
San Ramon, California, Inc.
Board of Directors Meeting Minutes
December 1, 2015

LOCATION: San Ramon Community Center

<u>I. ROLL CALL</u>	Dan Schilling – President	-Present
	Gladys Ford – Vice President	-Present
	Kathy Steigauf – Treasurer	-Present
	Christy Roland – Secretary	-Present
	Patricia Molina – Director	-Present

Also present: Patti Hoster from Community Association Management

II. CALL TO ORDER

The meeting was called to order at 7:10 pm.

III. HOMEOWNERS FORUM / VISITORS

There were six additional homeowners present. The following issues were discussed.

- Quarterly newsletters. Carol Rossi volunteered to take over writing the newsletter.
- The tennis court nets need repaired/rehung.
- The monument sign has been refinished.

IV. REVIEW OF PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the October 6, 2015 Board meeting. Motion K. Steigauf, second G. Ford, approved 5-0.

V. TREASURERS REPORT

Kathy Steigauf reviewed the financial report for the period ending October 31, 2015.

- \$190,282 in Reserve account

Expenses:

- General and Admin – \$2,297 favorable YTD
- Contract and Maintenance – \$2,410 favorable YTD
- Utilities – \$1,024 favorable YTD
- Total Budget – \$5,731 favorable YTD

The Board voted to renew a CD expiring on 1/15/16 for 12 months. Motion K. Steigauf, second D. Schilling, approved 5-0.

There were no new accounts to be sent to collections.

VI. OLD BUSINESS

There was no old business to discuss at this time.

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VII. NEW BUSINESS

The Board reviewed and approved eight architectural applications submitted.

A homeowner submitted an application for composition shingle roof. Per the CC&R's this type of roof is not permitted in the Association.

VIII. MANAGEMENT REPORT

Patti Hoster reviewed all the correspondence sent and received since the last meeting.

IX. REVIEW AND PREPARATION FOR NEXT MEETING

The Annual Meeting will be held Wednesday, January 27, 2016 at the Crow Canyon Country Club.

The next Board meeting will be held on Tuesday, February 2, 2016 at 7:00 pm at the San Ramon Community Center

X. EXECUTIVE SESSION

There was no business to discuss in Executive Session.

XI. ADJOURNMENT

The open meeting was adjourned at 9:10 pm.

Attested:

Date

Date